



MIDAS Academy

Student Learning & Certification Guide

A Complete Step-by-Step Handbook for Learners

Midas Academy

Welcome to Midas Academy

This guide explains the complete learning journey, from accessing your course to downloading your certificate. Follow each step carefully to ensure successful course completion.

Step 1: Sign In

- Visit the Midas Academy learning portal.
- Log in using your registered email address and password.
- If you have forgotten your password, use the password reset option.

Step 2: Access Your Dashboard

- After login, you will be redirected to your student dashboard.
- Review your enrolled courses and learning progress.
- Select the course you wish to start.

Step 3: Begin Learning

- Open the first lesson.
- Watch videos and review learning materials completely.
- Follow lessons in the recommended order.

Step 4: Complete Every Lesson

- Mark lessons as completed after finishing them.
- Ensure no lesson remains incomplete.
- Track progress from your dashboard.

Step 5: Complete Quizzes

- Attempt all required quizzes.
- Achieve the minimum passing score.
- Retake quizzes when permitted.

Step 6: Submit Assignments

- Complete all required assignments.
- Upload documents before the due date.
- Wait for evaluation where applicable.

Step 7: Reach 100% Progress

- Verify all lessons, quizzes, and assignments are complete.
- Confirm your course progress shows 100%.

Step 8: Complete the Course

- Once all requirements are met, the course status will change to Completed.
- Review your final results and achievements.

Step 9: Download Your Certificate

- Open the completed course.
- Navigate to the certificate section.
- Download and save your certificate PDF.

Step 10: Share Your Achievement

- Add the certificate to your professional profile.
- Share your accomplishment with employers and colleagues.

Course Completion Checklist

- Complete all lessons
- Pass all required quizzes
- Submit all assignments
- Achieve 100% course progress
- Course status marked as Completed
- Download certificate

Support

If you experience any technical issues, contact the Midas Academy support team for assistance with login, course access, assessments, or certificate downloads.